

**ALTON COMMUNITY UNIT SCHOOL DISTRICT NO. 11  
INSTRUMENT RENTAL AGREEMENT**

I, \_\_\_\_\_ agree to rent a  
(parent/guardian)

\_\_\_\_\_ from the Alton Community Unit School District No. 11 and will  
(instrument)

pay the \$40.00 annual rental fee. **My child and I understand that we are solely responsible for taking care of ALL repairs to this instrument during this school year \_\_\_\_\_ - \_\_\_\_\_.**

This includes normal maintenance procedures and damage due to negligence. We understand that the instrument will be promptly returned back to the school from which it is rented, **in good playing condition**, should the student 1) quit the instrumental program, 2) neglect to pay the rental fee on time, and/or 3) have excessive unexcused absences, i.e. forget the instrument for several school lessons. If the instrument is returned in poor condition, a record clearance card will be placed on file in the school district until the parent/guardian pays for the repair.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\* All Alton High School students who own their own instrument but use a school instrument during school hours are required to pay the \$40.00 fee.

**ALTON COMMUNITY UNIT SCHOOL DISTRICT NO. 11**  
**Alton, Illinois**

Dear Parent:

The Board of Education has established a rental fee of \$40.00 for the use of musical instruments owned by the school district. Most of the instruments available from the school district are of the unusual type and more expensive than would be provided by the parent.

The following are the guidelines used to collect the fees:

- Students using school-owned instruments will pay \$40.00 per year as a rental fee. This includes percussion students.
- All parents and students will be required to sign an Instrument Rental Agreement, which will be kept on file with the Alton School District.
- Students who request to change from an instrument they own to a school-owned instrument will have the fee waived for one semester.
- Students who are assigned more than one school-owned instrument will be charged only one fee after the initial one-year period.
- There is no charge for an instrument used in summer music programs.
- Once an instrument is issued, the parents and the student must assume all costs of repairs to that instrument until it is returned to the Alton School District.
- All instruments must be returned to the Alton School District in good playing condition, otherwise a record clearance card will be placed in the students' school district file.

The rental fee should be paid to your elementary band and orchestra teachers. Checks should be made payable to: Alton Community Unit School District No. 11.

Respectfully:

Laura Plummer  
Instrumental Music Coordinator