

**ALTON HIGH SCHOOL REGISTRATION**  
**2017 - 2018**



Home of the  
Redbirds

Registration has 13 stations. Please be sure to stop at each one to find out if the station applies to you. Listed below are the stations along with a brief description of each. Any station that involves fees has an asterisk (\*) beside it and **the fees are in bold print**.

1 **ID & Proof of Residency**

In order to update our records you need to provide a valid driver's license or state ID and *two* proofs of residency (see examples on attached page) if you recently changed your address or are new to the district.

2 **Fee Sheets**

Carry the fee sheet with you through registration. Any fees incurred will be documented on the Fee Sheet. You will also pick up information to verify phone numbers and emergency contact information, as well as the consent form. These will be turned in at station 9 – Student Agenda Handbooks and Calendars.

3 **\* Athletic Information & Physicals**

Athletic information including medical consent and insurance waivers are available at this station. Completed physical forms and updated shot records should be turned in here. **The athletic fee is \$85.**

4 **Household Income Application & Fee Waivers**

You may sign up for free or reduced lunch at this station. If you have an original Direct Certification letter, please bring it with you. Money can be deposited into the student's account for purchase of lunch items from the cafeteria. Please note this takes a separate check.

5 **\* Student IDs & Student School Pictures** (By: HR Imaging)

Each student will have their picture taken for their yearbook photo and student ID. They will receive an ID at this station and will need to wear it to school on the first day. You will receive a separate mailing from HR Imaging with packaging and pricing information. **If you want to purchase additional photos, bring that envelope with payment to this station.**

6 **\* Record Clearance**

Past records are checked to see if students have any outstanding debts that need to be paid. These outstanding debts may come from lost or damaged books, charged ID's, lost equipment, etc. **If you owe money, it will be added to the fee sheet and can be paid along with Student Fees at the Fee Payment station.**

7 **\* Fee Payment**

**The Student Fees for this year are \$100.** The total for parking, record clearance and athletics can be paid on the same check as the Student Fees.

8 **\* Student Parking**

Seniors and juniors who meet the criteria and qualify for a parking space will pick up parking permits here. **The cost is \$50 which covers the school year.** This cost will be added to the fee sheet and paid at the Fee Payment Station. Students will need to have

their license plate number and make/model of the car in order to pick up their parking hang tag.

9 **Student Agenda Handbooks & Calendars**

Each student and/or parent must sign a receipt as proof of receiving a Student Agenda Handbook and a copy of the Alton School District Calendar. Signing the receipt verifies the student is responsible for the information in the handbook and calendar, which includes acceptable student conduct as well as the discipline policy. A signature also indicates agreement with the district's internet usage policy and releases for photographs and field trips. In addition, you will need to verify the student's social security number.

10 **Student Schedules**

Students will receive their class schedules here. Unless there is an error, schedules will not be changed. Class size (balance) and staffing are determined based on student requests. Changes to the schedule impact these areas and may not be accommodated. Once you have finished registration, we encourage the freshmen and new students to tour the building with their schedules to locate classrooms and lockers.

11 **Bus Information**

Each family will need to verify their address or make corrections, if needed. Every student, whether riding a bus or not, will need to turn in a form. Representatives from Illinois Central will be available to answer questions and will have information regarding bus routes and stops. Information may also be available on the district website closer to the beginning of school. Illinois Central can be contacted at 466-5400.

12 **\* Student Council & Redbird Nest**

Students can sign up to be a member of Student Council at this station, where they will receive a calendar of events for the year. You can sign up for the Redbird Nest which includes a T-Shirt and a pass to all regular season home games. **The Redbird Nest fee is \$20 and requires a separate check.**

13 **Chromebook**

All families will go to this station. After signing the user agreement, returning students will receive their Chromebooks. Freshmen and new students will also sign the user agreement but will receive their Chromebooks after watching an orientation video that will occur sometime during the first few days of school.

**Additional Points of Information:**

- Driver Education Fees will be paid to the respective classroom teachers. Further instructions for these payments will be provided in class. **The Behind the Wheel fee is \$250.**

- Students involved in Band can **pay instrument rental fees of \$20 (per semester) and pep band shirt money. This requires a separate check.** Further instructions for these payments will be provided in class.
- ROTC personnel will be available throughout registration. **The ROTC fee is \$20.**
- **The PE uniform fee is \$20.** Further instructions for these payments will be provided in class.